

Commonwealth of Virginia
 Department of Professional and Occupational Regulation
 Post Office Box 29570
 Richmond, Virginia 23242-0570
 (804) 367-8526
www.dpor.virginia.gov



Real Estate Board
BUSINESS ENTITY LICENSE TRANSFER APPLICATION
 Fee \$60.00

A check or money order payable to the TREASURER OF VIRGINIA, or
 a completed credit card insert must be mailed with your application package.

APPLICATION FEES ARE NOT REFUNDABLE.

- ☛ All corporations and limited liability companies (including out-of-state businesses) who wish to conduct business in Virginia must register with the Virginia State Corporation Commission (including any trade/fictitious names) prior to applying for licensure with the Virginia Real Estate Board.
- ☛ Partnerships must attach recording data or a certificate of partnership issued by the Virginia State Corporation Commission.
- ☛ Business entities, trading under fictitious names, which are not corporations, must attach a copy of the certificate filed with the clerk of the court in the locality where business will be conducted.

1. Name of Business Entity _____
2. Trade Name of Business Entity _____
3. Business Entity's (10-digit) Virginia License Number 0226-
4. Firm Name _____
 (Name of firm that business entity license will transfer to)
5. Firm's (10-digit) Virginia Real Estate License Number 0226-
6. Firm's Street Address (no PO Box) _____
 City, State, Zip Code _____
7. Telephone & Facsimile Numbers () - () -
 Telephone Facsimile
8. Firm's Principal Broker
 or Supervising Broker _____
 First Middle Last Generation
 (SR, JR, III)
9. Principal Broker's or Supervising Broker's (10-digit) Virginia Real
 Estate License Number 0225-

<i>Licensing section use only:</i>		SCC Registration No.	Issue Date	Active?	Y	N
Trade Name Registered: Yes <input type="checkbox"/> No <input type="checkbox"/>		Date:				

OFFICE USE ONLY	DATE	FEE	CLASS OF FEE	0226	LICENSE NUMBER	ISSUE DATE
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10. Enter the name (first, middle initial, last, and generation), social security number, Virginia Real Estate License Number, and original signatures of each individual who will receive compensation through the business entity named in #1.

Name (Print)	Social Security Number *	VA Real Estate License Number	Signature
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By signing this application, I/we, the undersigned, certify that the foregoing statements and answers are true, and I/we have not suppressed any information that might affect the Board's decision to approve this application. I also certify that I/we understand, and have complied with, all the laws of Virginia related to real estate licensure under the provisions of Title 54.1, Chapter 21 of the *Code of Virginia* and the *Virginia Real Estate Board Regulations*.

11. Principal Broker's Statement

I, the firm's Principal Broker or Supervising Broker, hereby acknowledge that the licensees' named in #10 on this application for a Business Entity License is affiliated with my firm as a real estate agent.

Principal Broker's Signature

Date

Supervising Broker's Signature

Date

APPLICATIONS AND SIGNATURES MUST BE ORIGINAL. FAXES AND COPIES WILL NOT BE ACCEPTED.

* State law requires every applicant for a license, certificate, registration or other authorization to engage in a business, trade, profession or occupation issued by the Commonwealth to provide a social security number or a control number issued by the Virginia Department of Motor Vehicles.